

*"The Board is in the business  
of consumer protection,  
education &  
communication."*

# BBS News

CALIFORNIA BOARD OF BEHAVIORAL SCIENCES

Spring 2002 - Issue No. 9

## IN THIS ISSUE

Approved Legislation .....	2
Regulation Update .....	3
Board Member News .....	3
2002 Board Members .....	3
Continuing Education Overview .....	4
Board Phone Directory .....	4
Continuing Education Audits .....	5
Don't Forget to Check the Box! .....	5
New CE Course Requirement .....	5
Examination Update .....	6
Review of MFT Degree Programs .....	6
Flex Your Power! .....	6
Licensees Wanted! .....	7
Examination Calendar .....	7
BBS Fiscal Year Statistics .....	8
Alcohol & Drug Abuse Counselors .....	8
BBS Website News .....	9
New DCA Office of Privacy Protection .....	9
Disciplinary Actions .....	10

## Board Meeting Calendar

April 25-26, 2002  
(Sacramento, CA)

July 25-26, 2002  
(Los Angeles, CA)

November 14-15, 2002  
(Ontario area)

Attendance at Board meetings is encouraged and welcomed! Meetings are open to the public unless otherwise noted. Dates and locations are tentative and subject to change. Check our website at [www.bbs.ca.gov](http://www.bbs.ca.gov) for any date changes. Board and Committee Minutes are also available on our website.

## In Memoriam of Virginia Laurence

Virginia Laurence, member of the Board of Behavioral Sciences since her appointment on December 15, 1999, died Tuesday, January 15, 2002. She was 78.

During her tenure, Dr. Laurence served on various Committees of the Board. She was also a professor emeritus at California State University, Chico, where she taught social welfare for 12 years. She served as a volunteer coordinator at Alta Bates Medical Center in Berkeley, a position she held since 1995.

Dr. Laurence earned her Bachelor of Science degree from the University of Oklahoma, and a Master's degree and Doctorate degree in social welfare at Columbia University. She was later licensed by the California Board of Behavioral Sciences as a Licensed Clinical Social Worker in 1969.

She was active with the League of Women Voters, the National Association of Social Workers, the American Civil Liberties Union, and the Women's International League for Peace and Freedom.

We wish to express our heartfelt appreciation to Dr. Laurence for the outstanding contribution she made during her term of service on the Board. She will be greatly missed.❖

## BBS News Published Directly Online

In an effort to conserve costs this fiscal year, this issue of the *BBS News* is not being mailed out as past issues have been. It is, however, available in an adobe acrobat format on our website. Should an individual not have access to the Internet or experience difficulty printing the newsletter, please contact the Board office to request a copy. We are also changing our publication dates from the previous summer and winter dates to spring and fall. A new addition to the front page heading of our newsletter now includes an "Issue No." for quick reference. ❖

## 2002 - Approved Legislation

The following legislation became effective January 1, 2002.

Senate Bill 724 (Committee on Business and Professions) made several amendments and additions to the statutes governing marriage and family therapists, licensed clinical social workers, and licensed educational psychologists. Below is a brief summary of each change.

**Qualifications** - Amends Section 4980.40 to add an acceptable degree title of counseling with an emphasis in marriage and family therapy, authorizes the Board to make the final determination as to whether a degree meets all requirements regardless of accreditation or approval, further clarifies that the degree obtained must be a single integrated program, further defines denial of a license to persons who are subject to an order of registration pursuant to Section 290 of the Penal Code, and takes out unnecessary language.

**Unlicensed Intern** - Amends Section 4980.44 to identify the procedures for renewal of a registration which includes notifying the Board of any convictions as defined in Section 490 and any disciplinary action taken by any regulatory or licensing board in this or any other state, subsequent to the registrant's last renewal, and clarifies that no registration shall be renewed or reinstated beyond the six years from initial issuance.

**Validity of Examination Passing Scores** - Amends Sections 4980.50, 4986.21, and 4992.1 to identify the timeframe in which written examinations are valid.

**Qualifications** - Amends Section 4986.20 to further define denial of a license to persons who are subject to an order of registration pursuant to Section 290 of the Penal Code.

**Name Change** - Amends Section 4986.47 to remove the word "registrant."

**Unprofessional Conduct** - Amends Section 4992.3 to correct a reference to the section of law that relates to definitions of dangerous drugs, and clarifies the current prohibition against licensed clinical social workers having sexual relations with clients, by specifying that such conduct is prohibited within two years following termination of therapy.



**Sight Impaired Individuals** - Repeals Section 4992.6 because state law and the federal Americans with Disabilities Act supersedes our law and protects individuals who are sight impaired.

**Qualifications of Licenses** - Amends Section 4996.2 to include all of the reference sections of law that relate to supervised post master's degree experience, further defines denial of a license to persons who are subject to an order of registration pursuant to Section 290 of the Penal Code, and includes all of the current educational requirements for licensure.

**Associate Clinical Social Worker Registration** - Amends Section 4996.18 to require that registrants notify the Board of any convictions as defined in Section 490 and any disciplinary action taken by any regulatory or licensing board in this or any

other state, subsequent to the registrant's last renewal, and deletes unnecessary language.

**Supervised Post Master's Experience Criteria Effective January 1, 1999** - Amends Section 4996.21 to delete the requirement that a supervisor submit to the Board within 30 days of termination of supervision evidence of satisfactorily completed supervised experience.

**Adopt Section 4996.23** - Enacts comprehensive requirements relating to experience gained by Associate Clinical Social Workers.

Senate Bill 349 (Committee on Business and Professions) made amendments to the statutes governing marriage and family therapists. Below is a brief summary of each change.

**Notification to Students of Design of Degree Program** - Amends Section 4980.38 to add additional reference sections of law.

**Eligibility to Sit for Licensing Examination** - Amends Section 4980.41 to clarify that the child abuse requirement must meet Business and Professions Code Section 28 and any regulations promulgated.

**Employment or Termination of Interns** - Amends Section 4980.45 to delete the unnecessary language regarding a form that is no longer required to be submitted to the Board.

**Unprofessional Conduct** - Amends Section 4982 to correct a reference to the section of law that relates to definitions of dangerous drugs.❖

*The Mission of the Board is to protect the consumer by establishing and maintaining standards for competent and ethical behavior by the professionals under its jurisdiction.*

## Regulation Update

### PENDING REGULATIONS

***Use of License Number in Directories and Advertisements:*** This proposal will amend Section 1811 of Article 1, Division 18 of the California Code of Regulations to further clarify the advertising requirements of Associate Clinical Social Workers and will delete obsolete language regarding advertising of professional corporations. The Notice, Proposed Language, and Initial Statement of Reasons are available on the Board's website in an adobe acrobat format.

### APPROVED REGULATIONS

***Disciplinary Guidelines:*** This amends Section 1888 of Article 9, Division 18 of Title 16, of the California Code of Regulations to amend the Disciplinary Guidelines document, to create a more efficient document to assist those involved in the disciplinary process when determining the appropriate discipline and probation conditions and to add probation conditions that will better protect the public. The amendments were approved by the Office of Administrative Law on March 25, 2002 and will become effective April 25, 2002.

***Human Sexuality Training:*** This regulation became effective August 12, 2001 and amended Section 1807 of Article 1, Division 18 of Title 16, of the California Code of Regulations to specify that the Board is the entity for approving continuing education providers. By doing so, this amendment has expanded the acceptable providers who can offer human sexuality training and pre-licensed individuals will now have a wider selection of providers for this necessary training. This proposal also corrects a reference to the Education code.❖

## Board Member News

At its January meeting, the Board of Behavioral Sciences appointed Karen Pines as Chair and Mark Burdick as Vice-Chair.

***Glynis A. Morrow*** was appointed by Governor Gray Davis as a public member in September 2001. She is the Director and Administrator for the Hearings Department of the Los Angeles City Attorney's Office. She has served the Department since 1980. Ms. Morrow is a member of the Los Angeles City Commission for Children, Youth and their Families, Los Angeles City Domestic Violence Task Force, Los Angeles Unified School District's Attendance Review Board, and the Los Angeles City Youth Advocacy Program Task Force. She is a former member of the Southern California Juvenile Officers Association, and a former volunteer for the African-American Museum at Exposition Park. Ms. Morrow earned her Bachelor of Arts and Master of Public Administration degrees from California State University, Dominguez Hills.

***Susan Ulevitch*** was appointed by Governor Gray Davis as an LCSW member in September 2001. Licensed as an LCSW since 1972, she began her career as a clinical social worker with various social services agencies, including the County of San Diego Department of Substance Abuse from 1973 to 1977. Ms. Ulevitch later served as a clinical social worker for Kaiser Permanente from 1977 to 1988 and had a private psychotherapy practice from 1976 to 1992. She served the San Diego Community Foundation as a Program Associate from 1995 to 1996 and was a clinical consultant for the San Diego Urban League from 1996 to 1998. She is a member of the National Association of Social Workers. Ms. Ulevitch earned her Bachelor of Sciences degree from the University of Wisconsin, and her Master of Social Work degree from Smith College.❖

### 2002 Board Members

Name	Term Expires	Position
Burdick, Mark, <i>Vice-Chair</i>	6/1/04	LEP
Morrow, Glynis	6/1/05	Public
Pines, Karen, <i>Chair</i>	6/1/02	MFT
Quiroz, Roberto	6/1/03	Public
Stein, Howard	6/1/03	Public
Ulevitch, Susan	6/1/05	LCSW
Vacant	6/1/02	LCSW
Vacant	6/1/02	Public
Vacant	6/1/03	Public
Vacant	6/1/05	MFT
Vacant	6/1/05	Public

## Continuing Education Overview

In past issues of the *BBS News* we have provided various continuing education information. The following information is to assist licensees who may have questions regarding the hours required, CE exceptions, placing a license on an inactive status or where to obtain a list of CE providers.

### Hours Required

Thirty-six hours of continuing education (CE) are required for each two-year renewal period. The Board will grant exceptions if, during your previous renewal period:

- ☛ you resided in another country for at least one year;
- ☛ you were absent from California due to military service for at least one year; or
- ☛ you or an immediate family member, for whom you have primary responsibility, suffered from a substantial disability.

For information on obtaining an exception, please contact the board office at (916) 445-4933 extension 1008, or access our website and reference the [Continuing Education](#) link.

### Inactive License

A licensee may request that his or her license be placed on inactive status by making a written request to the Board or by checking the inactive box on the renewal application. A licensee who holds an inactive license shall pay a renewal fee that is half of the active renewal fee and may not engage in practice requiring licensure.

### Reactivation of Inactive License

To reactivate an inactive license, you must complete the required 36 CE hours; submit the additional fees and a statement certifying the completion of CE to the Board. **Courses may be credited to only one renewal period, and cannot be counted twice.**

### Mandatory Courses

There are two mandatory CE courses.

#### ◆ Law & Ethics

After January 1, 2004 all licensees will be required to complete at least six hours of CE in the area of Law and Ethics as a condition of each renewal. The six hours shall be considered part of the 36 hour CE requirement.

#### ◆ HIV/AIDS

This is a one-time requirement due with your first renewal. The course must be at least seven hours in length.

### Course Content

You can take any course from a Board approved provider that relates to your MFT or LCSW scope of practice. Self improvement courses and courses designed for non-practitioners do not count.

### Self-study courses

A self-study course is coursework you do at your residence, office, or other private location. Only one-third of the required CE hours can be earned through self-study.

### Providers

CE must be taken from **providers approved by the Board**. Courses taken from an unapproved provider will not count towards your CE requirement. You may obtain a list of approved providers by contacting the Board office at (916) 445-4933 extension 1008, or by accessing the Board's website and reference the [Forms & Publications](#) link. Contact the approved providers directly to find out what courses they offer. ♦

## Board of Behavioral Sciences Phone Directory

### Board Office

**(916) 445-4933**

All of the following phone numbers are the same as the main number, however the extensions are different.

<u>General</u>	<u>Extension No.</u>
Address or Name Changes	1113
Certifications & Deferments	1025
CE, CE Providers, MFT Referral Services	1008
License Status / Verification	1009
Renewals	1322
Request Applications, Forms, Laws & Regulations	1800

### Examination Program

Initial Licenses	1113
Oral Examination Appeals	1009
Oral Examiner Training	1234
Special Accommodations	1242
Subject Matter Experts (SME), workshops	1242

### Licensing Program

ASW Evaluator	1030
LCSW Evaluator	1005
LEP Evaluator	1025
MFT Intern Evaluator	1121
MFT Evaluator (A-L)	1122
MFT Evaluator (M-Z)	1124

### Enforcement Program

Complaint Form & Information	1241
Disciplinary Hot Sheets	1015
Probation Monitor	1014

BBS Website	<a href="http://www.bbs.ca.gov">http://www.bbs.ca.gov</a>
BBS WebMaster email	<a href="mailto:BBSWebMaster@bbs.ca.gov">BBSWebMaster@bbs.ca.gov</a>

## Continuing Education (CE) Audits

The Board has been conducting random CE audits of its licensees and Continuing Education Providers. If you are audited, you will be notified in writing to submit copies of your CE certificates or course documentation as proof of compliance with BBS Licensing Laws and Regulations. Failure to comply with the audit request may result in disciplinary action against a MFT or LCSW license or CE Provider registration.

Since July 2001, the Board has issued 19 citations, 16 of which have involved CE audits. Licensees have been issued citations and fines for not complying with the CE audit and for not following the CE guidelines:

- ◆ CE is required to renew with an active status.
- ◆ CE must be taken from a BBS approved provider.
- ◆ 36 hours must be completed within the 2-year renewal period.
- ◆ Only 12 of the 36 hours may be taken as home study.
- ◆ CE must be completed BEFORE the renewal notice is signed and sent to the Board.
- ◆ CE certificates must be kept for at least 2 years from the expiration date of the license period during which they are taken.

Please keep in mind that when the renewal application is signed and dated, each licensee is certifying under penalty of perjury that the information is true and correct. ❖

## Don't Forget to Check the Renewal Box!

Effective January 1, 2001, as a requirement for renewal, all licensees and registrants must disclose, any conviction or plea of nolo contendere to any misdemeanor or felony, or disciplinary action taken by any regulatory or licensing board in this or any other state **subsequent to their last renewal**.



This information is located on part 3 of the renewal application. You must check either box F or G to indicate this disclosure **and** sign and date the statement under penalty of perjury that the foregoing is true and correct.

You are encouraged to send your completed renewal application as soon as possible as it takes four to six weeks to process a renewal that has been completed properly.

If the declaration on the renewal application is not completed properly, it will require special handling, and will delay the processing of your renewal, which involves another conviction declaration being sent to you for completion.

The renewal application along with all of the required information and fee must be postmarked on or before the expiration date. If any portion is incomplete it will not be renewed until all required information is completed and received. In addition, the license or registration will expire and all practice rights will cease until it is properly renewed. ❖

## New CE Course Requirement!

Effective January 1, 2002, MFT's and LCSW's are required to complete at least six hours of CE in the area of Law and Ethics as a condition of each renewal, beginning with the renewal cycle of January 1, 2004. The six hours shall be considered part of the 36 hour CE requirement.



## Examination Update

During the last several Board meetings, the Board has been discussing the issue of the MFT and LCSW oral examinations and the possibility of testing those necessary skills in other formats. At the January 24, 2002 meeting, the Board approved the pursuit of legislative changes to broaden their authority to further research the possibilities of different examination testing. The Board will continue to discuss this issue at future meetings. At the April 25, 2002 meeting in Sacramento, the Board will be presented with information from the DCA Office of Examination Resources and Board staff regarding current technology advancements pertaining to testing. All Board meetings are open to the public unless specified on the agenda and the Board always encourages public participation. If you would like to be added to the public mailing list to receive notification of future meetings, please contact the Board office at 445-4933, extension 1142, or by e-mail at [BBSWebMaster@bbs.ca.gov](mailto:BBSWebMaster@bbs.ca.gov). ❖

## Review of MFT Degree Programs

Karen Pines, Board Chair recently formed the Education Committee, and appointed Dr. Mark Burdick, LEP Member and Board Vice-Chair to head this Committee. The Education Committee will begin to set goals and objectives at the April 25<sup>th</sup> Board meeting in Sacramento.

Senate Bill 724, which became effective January 1, 2002, authorizes the Board to make final determinations as to whether a degree program meets all of the requirements regardless of accreditation or approval. As such, the Education Committee will be reviewing the current MFT degree programs offered by educational institutions, the current educational requirements identified in the Board's Licensing Laws and Regulations, and the Board's examination pass rate as it pertains to the various educational institutions.

Additional Committee meetings will be scheduled throughout the state in 2002 and 2003 to meet with schools and consortiums to collect information. Other members of the Committee include Glynis Morrow, public member, Karen Pines, MFT Member and Roberto Quiroz, public member. ❖

## Department of Consumer Affairs Reminds Californians to Flex Their Power

How has your home weathered the winter weeks? More importantly, how will it handle the weeks that still lie ahead? The California Department of Consumer Affairs suggests additional conservation measures that you can take to save a watt or two. The Department's *Flex Your Power* campaign has released a new brochure, "Cold Weather Home Energy Saving Tips," which encourages consumers to incorporate conservation into their everyday lives. The brochure includes simple cost-free steps that can be taken as well as low-cost suggestions to save energy like using compact fluorescent light bulbs, which can save a considerable amount on energy bills. Other energy-saving tips include:

- Turn off lights in unoccupied rooms – it's the best thing you can do;
- Reduce your hot water temperature by setting your water heater at "normal," or 120 degrees;
- Plug your home's "leaks" – weather-strip or caulk leaky doors and windows, and cover your outlets;
- Use large appliances after 7 p.m., and run only full loads in you dishwasher and clothes washer; and
- Use the energy saving "sleep mode" feature on computers, monitors and printers.

You can get these energy-saving tips by visiting the *Flex Your Power* Web site [www.flexyourpower.ca.gov](http://www.flexyourpower.ca.gov) or by calling 1-866-YOUR-PWR (1-866-968-7797).



## Licensees Wanted!

The Board of Behavioral Sciences is recruiting licensees to serve as Subject Matter Experts to participate in written and oral examination development workshops. Workshops are conducted throughout the year in Sacramento. Activities include writing and reviewing test questions, helping to set the passing score, writing oral examination vignettes, and oral examination development.

The fee paid to subject matter experts varies depending on the length and complexity of the workshop. Workshops last from one to four days, and are normally conducted from 8:00 a.m. to 5:00 p.m. each day. Travel expenses are reimbursed; hotel and airfare are typically prepaid by the Board.

*To qualify, a licensee MUST:*

1. As an MFT: Possess a degree title named in Section 4980.40(a) of the Business and Professions Code;
2. As an LCSW: Possess a degree from an accredited school of social work;
3. As an LEP: No specific degree requirement;
4. Possess an MFT, LCSW or LEP license which is current and not under suspension or probation;
5. Perform twenty to forty hours of training, supervision, education or clinical experience with a minimum of ten hours face-to-face counseling per week (LEPs: Only need to be currently practicing as an LEP); and,
6. Agree to not participate in any examination coaching or preparation activities as stated in the agreement signed with the Board upon participation in examination development activities.

*If you meet the qualifications and are interested in serving...*

Please submit a Subject Matter Expert application with your resume to the Board. The application is available from the Board's examination unit, or you may download the application from our website. If you would like more information before applying, please contact Sandra Wright at (916) 445-4933 extension 1242.

**The Board is also recruiting oral examiners.** The qualifications are the same as listed above except that MFTs and LCSWs must be licensed for at least three years. Oral examinations are conducted quarterly in the San Francisco and Los Angeles areas. Oral examiners are paid a flat fee of \$135 per day. If you are interested, please submit an application (also available on the website) and your resume to the Board. Contact Cynthia McDaniel for more information at extension 1009. ♦

## Examination Calendar

	<i>Test Date</i>	<i>Final Filing Date</i>
<b>MFT Written</b>	Continuous testing	Allow up to 90 days for processing new applications
<b>MFT Oral*</b>	April 27, 28, May 3-5, 2002 July 26-28, August 2, 2002 October 18-20, 2002 & November 1, 2002	January 28, 2002 April 29, 2002 July 22, 2002
<b>LCSW Written</b>	Continuous testing	Allow up to 90 days for processing new applications
<b>LCSW Oral *</b>	April 26-27, 2002 August 3-4, 2002 November 2-3, 2002	January 28, 2002 May 6, 2002 August 5, 2002
<b>LEP Written</b>	Continuous testing	Allow up to 90 days for processing new applications
* Dates are tentative, contingent upon the availability of oral examiners, and may be canceled or added as needed.		
Registered Interns, Associates and applicants who have completed the required amount of supervised experience or who are in the examination process must continue to receive one hour of individual or two hours of group supervision per week until licensed (B&P Code sections 4980.43(b), 4996.20(b), 4996.21(b)(3)) and 4996.23(h).		

## BBS Fiscal Year Statistics

The BBS is one of 27 boards, committees, and commissions within the state's Department of Consumer Affairs. The BBS summarized its activities for the 2000 - 2001 fiscal year and presented this information to the Department for inclusion in its annual report to the legislature. A summary of the statistics are provided below.

### 2000 - 2001 Fiscal Year Summary Statistics

Item	Number
<i>Licensing Activity</i>	
Applications Received	5,491
Licenses / Registrations Issued	4,556
Licenses / Registrations Renewed	30,545
Total Active Licenses / Registrations	54,625
Total Inactive Licenses / Registrations	15,251
CE Providers	1,679
CE Audits Conducted	193
Approved / Accredited Schools	76
<i>Examination Activity</i>	
Exams Scheduled	5,898
<i>Enforcement Program Activity</i>	
Complaints Received	701
Complaints Closed	694
Complaints Pending	184
Accusations Filed	30
Statement of Issues Filed	2
Citations Issued	10
<i>Administrative Outcomes</i>	
Revocation	10
Surrender of License	13
Probation with Suspension	1
Probation Only	9
Other Decisions	1

## Update on Alcohol and Drug Abuse Counselors

In the Summer 2001 issue of the *BBS News* we reported on pending Senate Bill 537 that if passed, would have created a Board within the Department of Consumer Affairs to provide for the registration and licensure of persons who render for compensation alcohol and drug dependency counseling services. On October 15, 2001, Governor Gray Davis vetoed SB 537. In his veto message to the Members of the California State Legislature he wrote:

"I am returning Senate Bill 537 without my signature. SB 537 would require the Department of Consumer Affairs (DCA) to initiate a review of the need for licensing substance abuse counselors and to conduct an occupational analysis (current range of skills, tasks, work settings and scope of practice issues) of persons providing substance abuse counseling by July 1, 2002. The bill appropriates \$175,000 to the Department of Consumer Affairs for the occupational analysis.

Given the rapid decline of our economy and a budget shortfall of \$1.1 billion through the first three months of this fiscal year alone, I have no choice but to oppose additional General Fund spending. In addition, many of the best counselors may not be eligible for licensure but are certified to provide services in drug and alcohol treatment programs. For this reason, I am directing the Department of Alcohol and Drug Programs to promulgate regulations to require that counselors in drug and alcohol treatment facilities be certified for quality assurance purposes."

On February 21, 2002, Senator John Vasconcellos introduced Senate Bill 1716 to again address the issue of licensure of Alcohol and Drug Abuse Counselors. The bill is currently pending with the Senate Business and Professions Committee and any updated bill information can be accessed through the Board's website or through the California Legislative Information website located at [www.leginfo.ca.gov](http://www.leginfo.ca.gov). ❖

### BBS Licensee / Registrant Statistics\*

Licensed Clinical Social Workers	14903
Licensed Educational Psychologists	1640
Marriage and Family Therapists	25392
Associate Clinical Social Workers	5433
MFT Interns	8389
Continuing Education Providers	1820
MFT Referral Services	22

\* This reflects the number of valid licensees and registrants with the Board as of March 1, 2002



## *BBS Website News*

In the last issue of *BBS News*, we reported that the Board's website would be undergoing a cosmetic change. This redesign was completed last fall without interruption to our website or business operations.

As part of an Executive Order issued by Governor Gray Davis, state agencies shall, to the extent practical, integrate new and existing Internet applications into the State's web portal, system architecture and "look and feel" standards. The standards also incorporate changes to achieve ADA compliance and accessibility. While the visual look of the website may be different, the overall topical structure of where information is located is the same (i.e., Consumer Complaints, Licensing, Examination, Licensee Information, Forms and Publications, Laws and Regulations, etc.).

One area of our website that has had the highest rate of activity is the license verification feature. In the past several months, this feature, which also includes a license look-up ability for many other Boards and professions in the Department of Consumer Affairs, has been responding very slowly. This is a result of the amount of people accessing the feature as well as the level of difficulty for queries being performed. The Department has purchased another server for this feature and expects to have it operational by mid-spring. In the meantime, if you have difficulty accessing this feature, we suggest you keep trying and also try using this feature at off-peak business hours or weekends.

Our website visitor base continues to grow at a phenomenal rate! The website hits have increased from 48,099 in its first full year of operation in 1997, to over 1 MILLION in 2001! We know that the Board's Licensing Laws and Regulations, Online license verification feature and Forms and Publications are among the highest hits of activity. It also lets us know that visitors find our site informative and useful and we will continue to improve our effectiveness in the future.❖

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## *New DCA Office of Privacy Protection*

The Office of Privacy Protection, within the California Department of Consumer Affairs (DCA), has opened its doors after receiving initial funding in July of 2001. Its stated mission is to "promote and protect the privacy rights of California consumers." This first-in-the-nation office will be a place where consumers can obtain information on their privacy rights and assistance in dealing with identify theft and other privacy-related problems. A link to the privacy policy of the DCA and all of the regulatory Boards with the DCA is also posted on the bottom of each page on our website. The policy outlines the following principles to which each Board must adhere:

- We collect personal information on individuals only as allowed by law.
- We tell people who provide personal information to the Department the purpose for which the information is collected.
- We tell people who provide personal information about their opportunity to review that information.
- We use personal information only for the specified purposes, or purposes consistent with those purposes, unless we obtain the consent of the subject of the information, or unless required by law or regulation.
- We use information security safeguards.
- We will provide additional explanation of our privacy policy if requested.

If you have further questions about the Department's privacy policy, you may write or contact the Office of Privacy Protection, Department of Consumer Affairs, 400 R Street, Sacramento, CA, 95814, (916) 323-0637, or via their website at [www.privacyprotection.ca.gov](http://www.privacyprotection.ca.gov).❖

*The status of the following disciplinary actions were updated as of 4/1/02. These decisions are subject to judicial review. For current information, please contact the Board office directly.*

**BALLAN, ALEXANDER OTTO**  
**ASW APPLICANT, Diamond Bar, CA**

Charges: Unprofessional conduct; conviction of a crime. ASW registration issued, registration revoked, revocation stayed, three years' probation. Terms and conditions include obey all laws and file quarterly reports. Eff. 7/5/01.

**BLACKBURN, WAYNE WILLARD**  
**LCS 7323, Yorba Linda, CA**

Charges: Unprofessional conduct; gross negligence. License revoked, revocation stayed, one-year probation. Terms and conditions include supervised practice when treating minor clients; remedial education; cost recovery of \$10,800.00; reimbursement of probation monitoring. Eff. 3/6/02.

**BUSSE, WAYNE SCOTT**  
**IMF 29497, Santee, CA**

Charges: No admissions. License voluntarily surrendered. Eff. 3/25/02.

**CRAUSMAN, JEFF A.; aka CRAUSMAN, JEFFREY**  
**MFC 25406, Beverly Hills, CA**

Charges: Unprofessional conduct; conviction of a crime; violating provisions of chapter; commission of dishonest, corrupt, or fraudulent act. License revoked. Eff. 3/25/02.

**DIXON, LEONAINA WELLS**  
**MFC 25438, Claremont, CA**

Charges: Failure to comply with probationary terms. License voluntarily surrendered. Eff. 9/12/01.

**DOEVE, CYNTHIA CHARLOTTE**  
**LCS 13578, Sacramento, CA**

Charges: Failure to comply with probationary terms. Probation revoked, revocation stayed, probation extended to September 21, 2002. Terms and conditions modified. Eff. 12/15/01.

**DRONG, BARBARA A.**  
**MFC 19398, Lane, OK**

Charges: Unprofessional conduct; violating provisions of chapter; misrepresentation as to type or status of license; commission of dishonest, corrupt, or fraudulent act. License voluntarily surrendered. Eff. 1/28/02.

**FELKER, MAUREEN ANN**  
**LCS 14308, Beverly Hills, CA**

Charges: Failure to comply with probationary terms. License voluntarily surrendered. Eff. 12/15/01.



**FERGUSON, DANIEL STEPHEN**  
**MFC 23452, Loma Linda, CA**

Charges: Unprofessional conduct; intentionally or recklessly causing physical or emotional harm to a client; sexual misconduct. License revoked. Eff. 7/5/01.

**FRIEND, STEPHEN**  
**MFC 12194, Tarzana, CA**

Charges: Unprofessional conduct; conviction of a crime. License revoked, revocation stayed, five years' probation. Terms and conditions include supervised practice; psychotherapy; remedial education; restricted practice; cost recovery of \$3,300.00. Eff. 1/28/02.

**GINSBURG, GENNA ILENE**  
**IMF 32964, San Diego, CA**

Charges: Unprofessional conduct; conviction of a crime; self-administering any alcoholic beverage to the extent, or in a manner, as to be dangerous or injurious to the public. Registration voluntarily surrendered. Eff. 3/25/02.

**GRAFF, JANE ANN**  
**MFC 35688, Vallejo, CA**

Charges: Unprofessional conduct; gross negligence or incompetence; intentionally or recklessly causing physical or emotional harm to any client; failure to maintain confidentiality. License revoked, revocation stayed, one-year probation. Terms and conditions include remedial education; cost recovery of \$1,000.00. Eff. 11/21/01.

**HOFFMANN, KAREN JILL**  
**MFT APPLICANT, Riverside, CA**

Charges: Unprofessional conduct. MFT license issued, license revoked, revocation stayed, five years' probation. Terms and conditions include 30 days suspension; supervised practice; psychotherapy. Eff. 12/15/01.

**LABORDE, ANN; aka LABORDE, ANNE PAULINE;**  
**WOJTOWICZ, ANNE**  
**MFC 15730, Beverly Hills, CA**

Charges: Gross negligence or incompetence; intentionally or recklessly causing physical or emotional harm to any client; sexual misconduct. License revoked. Eff. 3/25/02.

**LOPEZ, JULIAN GARCIA**  
**LCS 7135, Los Angeles, CA**

Charges: Unprofessional conduct; conviction of a crime. License revoked. Eff. 11/21/01.

**LUCAS, TERRY ANNE**  
**MFC 15434, San Pedro, CA**

Charges: Unprofessional conduct; gross negligence or incompetence; intentionally or recklessly causing physical or emotional harm to any client; breach of confidentiality. License revoked, revocation stayed, five years' probation. Terms and conditions include 60 days suspension; supervised practice; remedial education; cost recovery of \$2,000.00. Eff. 11/21/01.

**LUCIANO, MARK JOSEPH**  
**MFC 19588, San Diego, CA**

Charges: Failure to comply with probationary terms. License revoked. Eff. 11/21/01.

**MCGOOKIN, ROGER BRIAN**  
**LEP 1296, Fountain Valley, CA**

Charges: Unprofessional conduct; conviction of a crime. License revoked. Eff. 12/15/01.

**MYERS, DEBRA KAY; aka NORGOL, DEBRA KAY;**  
**WOODYARD, DEBRA KAY**  
**ASW 7770, Sacramento, CA**

Charges: Unprofessional conduct; violating provisions of chapter; misrepresentation as to the type or status of registration held; commission of any dishonest, corrupt, or fraudulent act. Registration voluntarily surrendered. Eff. 3/25/02.

**PANTEA, KATHLEEN ETTA**  
**MFC 33566, Valencia, CA**

Charges: Unprofessional conduct. License revoked, revocation stayed, seven years' probation. Terms and conditions include two years' suspension; supervised practice; psychotherapy; cost recovery of \$10,000.00; reimbursement for probation monitoring. Eff. 11/21/01.

**QUICKEL, KIMBERLY ANNE**  
**MFC 22137, Laguna Niguel, CA**

Charges: Unprofessional conduct. License revoked, revocation stayed, one-year probation. Terms and conditions include remedial education; cost recovery of \$1,000.00. Eff. 7/5/01.

**RECHTIN, ANDREA C.**  
**MFC 23140, Oakland, CA**

Charges: Unprofessional conduct; gross negligence or incompetence; performing services beyond scope of license. License revoked, revocation stayed, two years' probation. Terms and conditions include remedial education; cost recovery of \$6,000.00. Eff. 12/15/01.

NOTE: RESPONDENT HAS FILED A WRIT OF MANDATE IN SUPERIOR COURT. THE MATTER IS CURRENTLY PENDING JUDICIAL REVIEW.

**RUMAN, MARILYN M.**  
**LCS 3646, Beverly Hills, CA**

Charges: Disciplinary action imposed by another governmental agency. License revoked, revocation stayed, four years' probation. Terms and conditions include compliance with Board of Psychology's Disciplinary Order. Eff. 3/25/02.

**SHEPARD, JAMES EUGENE**  
**MFC 15631, Fresno, CA**

Charges: Unprofessional conduct; gross negligence or incompetence; intentionally or recklessly causing physical or emotional harm to any client; sexual misconduct. License revoked. Eff. 11/21/01.

**STACY, DANIEL FRANKLIN**  
**MFC 16648, Coronado, CA**

Charges: Unprofessional conduct; gross negligence or incompetence; intentionally or recklessly causing physical or emotional harm to a client; commission of dishonest, corrupt, or fraudulent act; sexual misconduct. License revoked. Eff. 8/23/01.

**TAKAYAMA, DUANE**  
**MFC 24744, San Gabriel, CA**

Charges: Unprofessional conduct; intentionally or recklessly causing physical or emotional harm to a client. License voluntarily surrendered. Eff. 3/25/02.

**WOODYARD, ROBERT WAYNE**  
**ASW Applicant, Inglewood, CA**

Charges: Conviction of a crime. Application denied. Eff. 3/25/02.

*Disciplinary Terminology*

**Charges:** The violations that the respondent has allegedly committed which are in the accusation.

**Respondent:** The licensee or registrant who is the subject of the disciplinary action.

**Revocation:** License or registration is canceled and the right to practice ended.

**Suspension:** Respondent prohibited from practicing for a specific period of time.

**Stayed:** Revocation or suspension postponed and respondent put on probation.

**Probation:** Respondent may continue to practice under specific terms and conditions.

**Voluntary Surrender:** Respondent turns in the license or registration while charges are still pending - right to practice is ended.

**Effective Decision Date:** Date the disciplinary decision goes into operation.

**Public Reprimand:** Respondent issued a letter of reprimand resulting from a disciplinary action or pursuant to B&P Code section 495.

**Writ of Mandate:** Respondent appealed decision to the superior court.

**Stay:** The Board or superior court ordered the Board's decision to not be enforced pending further action.

# BBS CHANGE OF ADDRESS REQUEST FORM

Please type or print clearly in ink. Be sure to provide all information. Allow 30 days for processing.

LICENSE OR REGISTRATION NUMBER(S) (indicate **all** BBS licenses and/or registrations and their types to which this change applies):

NAME (as it appears on your license or registration):

SSN or FEIN (not required of PCEs):

**FORMER ADDRESS:**

CITY / STATE / ZIP:

TELEPHONE:

**NEW ADDRESS:**

CITY / STATE / ZIP:

TELEPHONE:

*I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.*

ORIGINAL SIGNATURE:

DATE:

- ☐ I would like to order a replacement wall license or registration certificate that will reflect my new address - **\$20.00 FEE**. (Include the fee and your old license or registration certificate with this Change of Address Request Form. Requests for a replacement certificate received without the fee or certificate cannot be processed; however, your address will still be updated.)

*Please note that your address of record with the Board (the address displayed on your license, registration or application) is public information and is released to the public upon request and will be placed on the Board's website.*

## California Department of Consumer Affairs

### Board of Behavioral Sciences

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